



Central Bank of India Employees' Co-operative Society Limited

"NIRMAL MITRA BHAWAN"

10, Nellie Sengupta Sarani, (3rd Floor), Kolkata - 700 087
Tel. No. 2252-6789, 2252-9632, Fax No. (033) 2252-0894

RULES TO BE OBSERVED FOR ENJOYING THE HOLIDAY HOME FACILITY

7. On cancellation of booking by the permit holder refund of charges will be made if the same is cancelled in writing and submitted to the Society's office at least 15 days before the date of commencement of the booked period, otherwise no refund of charges will be made unless the same cancelled suite is re-booked for the said period.
8. An amount of one day's room rent for others will have to be paid at the time of booking which will be refunded on submission of the clearance certificate of the caretaker in the proforma attached with the permit, after adjusting the amount of compensation, if any for damage / loss / breakage of the property of the Holiday Home, if the amount of compensation exceeds the amount of caution money the balance will have to be paid by the boarder concerned forthwith.
9. Overstay will not be allowed.
10. Furniture should not be displaced or rearranged.
11. Cooking in bed room is strictly prohibited.
12. Boarders should received the articles as per list attached with the permit from the caretaker under their signature at the time of entry. At the time of departure all articles received will have to be returned to the caretaker in good condition. They must obtain the clearance certificate for submission to Society's office. They must sign in the Register of Holiday Home at the time of entry & departure.
13. Boarders must have the utensil cleaned before returning those to the caretaker at the time of leaving the Holiday Home.
14. House maid to assist in household work may be engaged by a boarder at his own expenses. Caretaker recommendation should be sought for this purpose.
15. The boarders must maintain general decency & decorum during their stay at the Holiday Home and must not indulge in any act derogatory to the reputation of the Society.
16. The managing committee reserves the right of modification / addition / alteration of the rules at any time under notification to the members.

Accepted by

Signature of Permit Holder

Name: